

MINUTES OF MEETING

**CATALINA AT WINKLER PRESERVE
COMMUNITY DEVELOPMENT DISTRICT**

The rescheduled meeting of the Board of Supervisors of Catalina at Winkler Preserve Community Development District was held on **Thursday, September 03, 2015 at 3:30 p.m.** at the office of Rizzetta & Company, Inc., located at 9530 Marketplace Road, Suite 206, Fort Myers, Florida 33912.

Present and constituting a quorum:

Keith Sherman	Board Supervisor, Chairman
John Kirkbride	Board Supervisor, Vice Chairman
Butch Johnston	Board Supervisor, Assistant Secretary (via speaker phone)
Dick Bonito	Board Supervisor, Assistant Secretary
Louis Sanchez	Board Supervisor, Assistant Secretary

Also present were:

Kristen Suit	District Manager, Rizzetta & Company, Inc.
Lindsay Whelan	District Counsel, Hopping Green & Sams, P.A. (via speaker phone)

FIRST ORDER OF BUSINESS

Call to Order

Ms. Suit called the meeting to order and conducted roll call.

SECOND ORDER OF BUSINESS

Public Comment

Ms. Suit stated for the record that no members of the public were present.

THIRD ORDER OF BUSINESS

**Consideration of the Minutes of the
Board of Supervisors' Meeting held on
May 6, 2015**

Ms. Suit presented the minutes of the Board of Supervisors' Meeting held on May 6, 2015 and asked if there were any questions or comments related to the minutes. There were none.

On a Motion by Mr. Sherman, seconded by Mr. Sanchez, with all in favor, the Board approved the Minutes of the Board of Supervisors' Meeting held on May 6, 2015, for the Catalina at Winkler Preserve Community Development District.

FOURTH ORDER OF BUSINESS

**Consideration of the Operations and
Maintenance Expenditures for the
Months of April, May, June, and July
2015**

Ms. Suit presented the operations and maintenance expenditures for the period of April 1-30, 2015 which total \$73,197.69, the period of May 1-31, 2015 which total \$13,639.88, the period of June 1-30, 2015 which total \$4,754.78, and the period of July 1-31, 2015 which total \$13,882.33. She asked if there were any questions. Discussion ensued.

On a Motion by Mr. Kirkbride, seconded by Mr. Bonito, with all in favor, the Board approved the Operations and Maintenance Expenditures for the Months of April, May, June, and July 2015, for the Catalina at Winkler Preserve Community Development District.

FIFTH ORDER OF BUSINESS

**Consideration of Resolution 2015-10,
Resetting the Public Hearing on the Final
Budget for Fiscal Year 2015/2016**

Ms. Whelan provided an overview of the resolution and asked if there were any questions. There were none.

On a Motion by Mr. Sherman, seconded by Mr. Bonito, with all in favor, the Board adopted Resolution 2015-10, Resetting the Public Hearing on the Final Budget for Fiscal Year 2015/2016, for the Catalina at Winkler Preserve Community Development District.

SIXTH ORDER OF BUSINESS

**Public Hearing on the Final Budget for
Fiscal Year 2015/2016**

Ms. Suit stated for the record that the public hearing has been duly advertised in the local paper, in accordance with Florida Statutes. She provided an overview of the hearing process and asked for a motion to open the public hearing.

On a Motion by Mr. Sherman, seconded by Mr. Sanchez, with all in favor, the Board opened the Public Hearing on the Final Budget for Fiscal Year 2015/2016, for the Catalina at Winkler Preserve Community Development District.

Ms. Suit provided an overview of the proposed final budget for fiscal year 2015/2016, advising the general fund budget is \$176,860.00 and the debt service budget is \$243,149.99 the total of which is \$420,009.99. Discussion ensued.

On a Motion by Mr. Kirkbride, seconded by Mr. Sanchez, with all in favor, the Board closed the Public Hearing on the Final Budget for Fiscal Year 2015/2016, for the Catalina at Winkler Preserve Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2015-05,
Annual Appropriations and Adopting the
Final Budget for Fiscal Year 2015/2016**

Ms. Suit provided an overview of the resolution advising that adoption of the resolution also adopts the final budget for fiscal year 2015/2016.

On a Motion by Mr. Sanchez, seconded by Mr. Sherman, with all in favor, the Board adopted Resolution 2015-05, Annual Appropriations and Adopting the Final Budget for Fiscal Year 2015/2016, in the amount of \$420,009.99, for the Catalina at Winkler Preserve Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of Resolution 2015-06,
Imposing Assessments and Certifying an
Assessment Roll**

Ms. Suit provided an overview of the resolution and asked if there were any questions. There were none.

On a Motion by Mr. Kirkbride, seconded by Mr. Bonito, with all in favor, the Board adopted Resolution 2015-06, Imposing Assessments and Certifying an Assessment Roll, for the Catalina at Winkler Preserve Community Development District.

NINTH ORDER OF BUSINESS

**Consideration of Resolution 2015-07,
Adopting a Revised Meeting Schedule for
Fiscal Year 2015/2016**

Ms. Suit provided an overview of the Resolution, advising the schedule being presented is consistent with the schedule e-mailed to all Board members on July 9th, with meetings being held on the second Tuesday of each month, quarterly, on November 10, 2015, February 9, 2016, May 10, 2016, and August 9, 2016. Meetings to be held at 2:30 pm at the office of Rizzetta & Company, Inc., located at 9530 Marketplace Road, Suite 206, Fort Myers, Florida 33912.

On a Motion by Mr. Sherman, seconded by Mr. Kirkbride, with all in favor, the Board adopted Resolution 2015-07, Adopting a Revised Meeting Schedule for Fiscal Year 2015/2016, for the Catalina at Winkler Preserve Community Development District.

TENTH ORDER OF BUSINESS

**Consideration of Resolution 2015-08, Re-
appointing an Assistant Secretary**

Ms. Suit provided an overview of the resolution.

On a Motion by Mr. Bonito, seconded by Mr. Sanchez, with all in favor, the Board adopted Resolution 2015-08, Designating Ms. Kristen Suit as an Assistant Secretary, for the Catalina at Winkler Preserve Community Development District.

ELEVENTH ORDER OF BUSINESS

**Consideration of Aerator Utility Services
Cost Share Agreement**

Ms. Whelan provided background to the issue of the Districts' aerator system pulling electricity from the HOA electrical meter. She advised the agreement would memorialize the agreement between the CDD and the HOA for sharing the cost of the electrical service to the meter.

On a Motion by Mr. Bonito, seconded by Mr. Sanchez, with all in favor, the Board approved the Aerator Utility Services Cost Share Agreement between the CDD and the HOA, for the Catalina at Winkler Preserve Community Development District.

TWELFTH ORDER OF BUSINESS

**Consideration of Resolution 2015-09,
Adopting a Policy Regarding Recreational
Activities on District Ponds**

Mr. Sherman discussed the purpose for the policy. Ms. Whelan further discussed the resolution and the Lee County Sheriff's Office Letter. Discussion ensued.

On a Motion by Mr. Kirkbride, seconded by Mr. Bonito, with all in favor, the Board adopted Resolution 2015-09, Adopting a Policy Regarding Recreational Activities on District Ponds, for the Catalina at Winkler Preserve Community Development District.

THIRTEENTH ORDER OF BUSINESS

**Consideration of Audit for Fiscal Year End
September 30, 2014**

Ms. Suit provided an overview of the Audit for Fiscal Year ending September 30, 2014 as prepared by Grau & Associates. She advised it is an unqualified opinion, which is good as the District followed all accounting rules appropriately and that the financial reports are an accurate representation of the Districts' financial condition. She further advised there were no instances of adverse finding reported for this District.

Ms. Whelan advised the audit was required to be transmitted to the State by June 30th, which was done.

On a Motion by Mr. Kirkbride, seconded by Mr. Sherman, with all in favor, the Board accepted the Audit for Fiscal Year End September 30, 2014, as prepared by Grau & Associates, and further ratified the action of District Management sending the Audit to the State prior to Approval of Board, for the Catalina at Winkler Preserve Community Development District.

FOURTEENTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
Ms. Whelan advised she had no report.
- B. District Engineer
No present.
- C. District Manager
Ms. Suit announced that the next meeting of the Board of Supervisors is scheduled for Tuesday, November 10, 2015 at 2:30pm.

FIFTEENTH ORDER OF BUSINESS

Supervisor Requests and Comments

Ms. Suit opened the floor for Supervisor requests and comments. There were none.

SIXTEENTH ORDER OF BUSINESS

Adjournment

Ms. Suit stated there are no other agenda items to come before the Board. She asked for a motion to adjourn the meeting.

On a Motion by Mr. Sanchez, seconded by Mr. Bonito, with all in favor, the Board adjourned the meeting at 4:33 p.m. for the Catalina at Winkler Preserve Community Development District.


Secretary/Assistant Secretary


Chairman/Vice Chairman