

MINUTES OF AUDIT COMMITTEE MEETING

**CATALINA AT WINKLER PRESERVE
COMMUNITY DEVELOPMENT DISTRICT**

The first meeting of the Audit Committee of Catalina at Winkler Preserve Community Development District was held on **Tuesday, May 8, 2018 at 2:30 p.m.** at the office of Rizzetta & Company, Inc., located at 9530 Marketplace Road, Suite 206, Fort Myers, Florida 33912.

Present and constituting a quorum:

Keith Sherman	Committee Member
John Kirkbride	Committee Member
Butch Johnston	Committee Member
Dick Bonito	Committee Member
Louis Sanchez	Committee Member

Also present were:

Belinda Blandon	District Manager, Rizzetta & Company, Inc.
Jere Earlywine	District Counsel, Hopping Green & Sams, P.A. (via speaker phone)
Wes Kayne	District Engineer, Barraco & Associates, Inc.
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Ms. Blandon called the meeting to order and conducted roll call.

SECOND ORDER OF BUSINESS

**Review and Consideration of Audit
Proposal Instructions and Evaluation
Criteria With and Without Price**

Ms. Blandon provided an overview of the Auditor selection process and presented draft Instructions to Proposers and Evaluation Criteria, both with and without price. Ms. Blandon recommended utilizing the instructions and criteria that included price to avoid price negotiations after selection of the firm. She suggested a due date for proposals of Monday, July 30, 2018 by 12:00 p.m., and further suggested scheduling the next meeting of the Audit Committee for August 14, 2018 at 2:30 p.m.

On a Motion by Mr. Kirkbride, seconded by Mr. Sanchez, with all in favor, the Audit Committee recommended that the Audit Proposal Instructions provide for a one (1) year contract term with the option for two (2) annual renewals, with proposals to be due by Monday, July 30, 2018 at 12:00 pm, for the evaluation criteria to include price, and the second audit committee meeting to be scheduled for August 14, 2018 at 2:30 pm; and authorized District Management to publish the necessary advertisements requesting proposals, for the Audit Committee of the Catalina at Winkler Preserve Community Development District.

THIRD ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Johnston, seconded by Mr. Bonito, with all in favor, the Audit Committee adjourned the Audit Committee meeting at 2:33 p.m., for the Audit Committee of the Catalina at Winkler Preserve Community Development District.